



Direct Deposit of Student Refunds

Aultman College of Nursing and Health Sciences now offers DIRECT DEPOSIT as a more convenient means of providing refunds to students. Refunds are a result of credit transactions or adjustments to student accounts and may result from financial aid proceeds, change in registration, change in housing/meal plans or various other transactions resulting in a credit balance on the student account.

The advantages of direct deposit are:

- **Convenience ...** no waiting on mail to receive or standing in line to cash or deposit checks.
- **Quick access ...** the funds are available in your personal account within 14 business days after the credit balance has been processed in the Billing Office.
- **Safety ...** prevents loss or theft of check

Signing up is easy... read the **Direct Deposit Agreement**, complete a **Direct Deposit Authorization Form**, attach a voided check (for bank routing and account numbers), then sign and date the form. It's that easy.

When first signing up for direct deposit, please allow 14 business days for the direct deposit to take effect. Once you have signed up for direct deposit, any future credit balance will automatically be deposited into your bank account until graduation or withdrawal.

If you do not elect to have direct deposit, your check will be mailed to your listed home address. It is important and the student's responsibility to keep his or her address current with the College's Registrar's Office. You can view and/or update your address information via the CAMS Student Portal.

Although it is the student's choice for the method of disbursement, we strongly **recommend the Electronic Funds Transfer (EFT) method**. It is the best way to get your money fast.

Please visit the *Frequently Asked Questions (FAQ)* section for more detail. For further clarification please contact Jenn Loretto at 330.363.2834 or jloretto@aultman.com.