

LRC Purpose, Hours of Operation, and Staff

What is the LRC? The Learning Resource Center supports students by providing a “one stop” location for a variety resources and services that enhance academic and personal success. All the services previously provided through the Student Assistance Program have been rolled into the LRC and enhanced by new services never before offered.

Where is the LRC? The LRC is located in a suite of offices across the bridge between the College and the Hospital. The main entrance (Room 266) opens into an office area where Academic Advisory Michelle Speedy is located. A room connected to the main office has four computer workstations that are available for student use and will also be used for COMPASS testing. Rooms 264 and 268 are conference rooms that can be scheduled for student study groups, tutoring, conferences, workshops, and other LRC activities. Each conference room will have one computer workstation and be furnished with tables, chairs, whiteboards, and study resources to accommodate student needs.

When is the LRC open? The LRC will open the second week of classes each semester. During the Fall 2009 semester, the Center will be open 10:00 a.m. to 2:00 p.m. As the LRC grows, we expect that hours will be expanded to cover evenings and weekends. Student and faculty feedback will help determine LRC open hours.

Can I use the LRC conference rooms and computers outside the hours of 10:00 a.m. to 2:00 p.m.? We will be working out a system for room reservations in the event you want to have a study group meeting or a tutoring session in the LRC. It is our goal to make the conference rooms available for use even when the LRC is not formally staffed. So don't hesitate to ask if you have a need for a study room outside of regular LRC hours. We will do our best to accommodate your request.

Who runs the LRC? Ms. Lyn Sabino, Assistant Professor of English, is temporarily assuming the duties of LRC Coordinator. Beginning in the Spring 2010 semester, the LRC should have a full time coordinator on board.

Where is Ms. Sabino's office? Lyn Sabino's office is Room C2-116G in the faculty hallway near the College main office. Her phone extension is 34227. She will also be available a couple days a week in the LRC. Stop by to introduce yourself!

Are LRC services free? YES! LRC services are free to Aultman College students.

Tutoring

What should I expect in a tutoring session? Glad you asked! Tutoring **is** meant to supplement classroom instruction and questions directed to an instructor during

class or office hours. Remember, your instructor is always the best starting point for clarification of class and content questions. If you feel you need extended help or reinforcement of classroom content, you should seek out a tutor. You will benefit most from your tutoring sessions if you use them as illustrated in the following examples:

- To get help with concepts or topics covered in homework problems (e.g., "I have 10 factoring problems to do, and I just don't understand factoring!");
- To get feedback on higher order concerns in your writing (e.g., organization, thesis, content development, clarity of language and usage, revision) or guidance (not proofreading and editing) on grammar and mechanics;
- To reinforce learning of confusing concepts or topics from classroom instruction (e.g., "I just don't get how hemoglobin works even after the lecture in class; can you help me understand it?");
- To find resources such as websites, models, journals, and other study aids that can supplement course content (e.g., "I missed the A&P lecture. I studied the chapters, my friend's notes, and handouts, but I still feel a little weak; what else can help me beef up my knowledge since I had to learn the topic on my own?").
- To review work that has already been graded.

Tutoring **is not** meant to replace classroom attendance, content instruction, and interaction with your instructor, nor is it intended to alter the content of work you are turning in for a grade. Your instructor expects that graded work is *your best effort* based on classroom instruction, study, learning, practice, and perhaps some tutoring. Your tutor will redirect you if you attempt to use the session as:

- A homework completion session when the homework hasn't yet been turned in for a grade (e.g., "I can't solve #4 and #6 in my homework problems. Can you look at them?")
- A replacement for classroom instruction that you missed (e.g., "I was absent for the lecture on the skeletal system. Here's the syllabus; can you teach it to me?");
- A proofreading and editing service. The writing tutor is not a spell checker or grammar editor, so if you expect your errors to be corrected *for* you, you will be disappointed. Your writing tutor *will*, however, go over your grammar and mechanics issues, help you identify passages that need work, and point you to resources that will support your learning to identify and avoid the same errors in the future.
- An out-of-context interpreter of your instructor's words. If you don't understand what your instructor meant in the directions for an assignment or in a comment from a lecture, the best person to ask is your instructor. It's difficult for a tutor to interpret an instructor's meaning out of the classroom context.

Can I get a tutor for any subject? Initially, tutoring will be readily available for nursing, math, chemistry, and writing. A schedule is posted in the LRC and on the website. For subjects taught at Walsh University, you may contact Ryan Sweet, the coordinator of tutoring services, at 330-490-7234.

How do I make an appointment? Eventually, we will have the ability to make online tutoring appointments, but for now, you should check the tutoring schedule

and show up for the session. If you need individual tutoring, see Ms. Sabino, and she will help you locate a tutor.

Can I use the tutoring services at Walsh University? YES! As a student taking classes on the Walsh campus, you may use any of the learning support services available there. For tutoring at Walsh, contact Ryan Sweet in the WU Academic Learning and Writing Center, phone 330-490-7234, email rsweet@walsh.edu, or web page <http://www.walsh.edu/learningresourcecent.htm>. You may schedule tutoring appointments for A&P, Biology, Chemistry, Math, Psychology, Sociology, and Writing.

Academic Success

What kind of academic success help can I get? We recommend that if you are having difficulty in your classes, you make an appointment for a consultation. If you have taken the ATI self assessment inventory, we will go over it with you. You may also take the online VARK learning style assessment and then have a consultation with an LRC staff member. In any event, we will work with you, if you choose, to help you formulate an individual Academic Success Plan (ASP). In addition, group sessions focusing on topics such as study skills, test taking tips, test anxiety, stress management, note taking, and time management will be available.

What happens if my instructor refers me to the LRC? If you are having difficulty in a class, your instructor may talk with you about using LRC services. The instructor will complete a referral form and give you a copy. It will be your responsibility to make an appointment a consultation. During that session, you will be guided in creating an Academic Success Plan (ASP), which will be your roadmap to improved classroom performance. LRC staff will encourage you to share your ASP with your instructor and to keep the lines of communication open with your instructor while you are working your plan.

How will I know what LRC resources are available to me? The LRC publishes in print and on our website an extensive list of web links to resources that you can access at your convenience. There will also be study aids and materials in the LRC that you or your group can use during tutoring sessions, study groups, or individual consultations.

Special Accommodations

How do I get accommodations for a disability or special learning need? Anyone requesting an accommodation must consult with Ms. Sabino. Proper documentation is required in order to process accommodation requests.

Testing Center

Can I take my tests in the Learning Resource Center? LRC staff will be available to proctor tests at the request of faculty. If your instructor has made arrangements with the LRC for you to take your test in the Center, you are responsible for scheduling the appointment.

What is COMPASS testing? COMPASS is a placement test that newly admitted students will take prior to registration for classes.