

Aultman College of Nursing and Health Sciences

SUBJECT: Background Check

POLICY: Background Check

DEPARTMENT: Student Affairs

EFFECTIVE DATE: 01.08.06

APPROVAL DATE: 12.12.06

REVISION DATE: 10.03.11

Policy:

Criminal background checks have been introduced into clinical and school affiliation agreements in accordance with a Joint Commission standard. Certain criminal offenses preclude a student from entering the clinical setting. Therefore, in the interest of assuring students can take part in the essential clinical experience, and of retaining students who meet the requirements of licensure and practice, Aultman College requires that all students undergo a criminal background check that includes fingerprinting prior to enrollment.

It is within the sole discretion of the College whether information discovered via the background check supports a decision to preclude a student from enrolling in the College. Certain findings on the criminal background check, including but not limited to felony convictions, may prevent applicants from admission to the college and/or obtaining a license. If the report contains negative information, the student may be required to submit additional information relating to the negative information, including court documentation or a written explanation. The College will notify, in writing, a student who will be denied admission based in whole or in part on information contained in a report generated by the background check.

Aultman College has designated an approved vendor to do the criminal background screening. Results from any company besides the approved vendor will not be accepted.

An active student who violates any of the laws contemplated by the background check policy is required to report any violation to the College. Such violations may be cause for dismissal. Failure to report a violation will result in automatic dismissal from the College. The criminal background check policy is available under “documents” on the student portal and the College website at www.aultmancollege.edu.

Procedure:

1. Upon acceptance to the College, students will be provided detailed information regarding the procedure for completing this requirement.
2. Students must give consent to the approved vendor to conduct the criminal background check and provide findings to Aultman College. Failure to provide consent will result in the applicant being denied admission to Aultman College.
3. The criminal background check must be completed by the approved vendor during the time period and by the deadline indicated on the New Student Checklist.
4. The student is responsible for all fees associated with the required background check.
5. Students may not use similar reports on file with any school or agency to meet this background check requirement.
6. Results of the criminal background check will be sent to Aultman College.
 - A pass/fail result according to risk factor assessment criteria will be obtained (see attached).
 - In the event of failure, the Student Affairs Director will obtain specific information from the background report related to the failure.
 - Additional information will be requested from the student as needed to verify offense conviction.
 - Evaluation of the failure will be completed prior to determination of eligibility for admission or enrollment.
7. Results will be confidentially maintained by the College.

Criminal Background Risk Factor Assessment

Offenses that are absolute bars for admission: If an applicant has been convicted of or pled guilty to any one of the following offenses (or any substantially equivalent offense in any state), the applicant cannot be admitted.

<u>Based on Ohio Revised Code</u>	<u>Offense</u>
2903.01	Aggravated Murder
2903.02	Murder
2903.03	Voluntary Manslaughter
2903.04 (Division A)	Involuntary Manslaughter (with a purpose to satisfy sexual needs or desires of the offender)
2903.06	Aggravated vehicular homicide - vehicular homicide - vehicular manslaughter.
2903.11	Felonious Assault (with a purpose to satisfy sexual needs or desires of the offender)
2903.12	Aggravated Assault
2903.13	Assault
2903.16	Failing to provide for functionally impaired person
2903.21	Aggravated Menacing
2903.34	Patient Abuse or Neglect
2905.01	Kidnapping (with a purpose to satisfy sexual needs or desires of the offender OR if the victim was a minor)
2905.02	Abduction (if the victim is a minor)
2905.11	Extortion (does not apply for children)
2905.12	Coercion
2907.02	Rape
2907.03	Sexual Battery
2907.04	Corruption of Minor
2907.05	Gross Sexual Imposition
2907.06	Sexual Imposition
2907.07	Imposition
2907.08	Voyeurism
2907.09	Public Indecency
2907.12	Felonious Sexual Penetration
2907.25	Prostitution
2907.31	Disseminating Matter Harmful to Juveniles
2907.32	Pandering Obscenity
2907.321	Pandering Obscenity Involving a Minor For older adults: Division (A) (1) or (A) (3) For children: 2907.321
2907.322	Pandering Sexually - Oriented Matter Involving a Minor For older adults: Division (A) (1) or (A) (3) For children: 2907.322

2907.323	Illegal Use of a Minor in Nudity - Oriented Material or Performance For older Adults: Division (A) (1) or (A) (2) For children: 2907.323
2911.01	Aggravated Robbery
2911.02	Robbery
2911.11	Aggravated Burglary
2911.12	Burglary
2911.13	Breaking and Entering
2913.02	Theft
2913.03	Unauthorized Use of a Vehicle
2913.04	Unauthorized Use of Property; Unauthorized Access to Computer Systems
2913.11	Passing Bad Checks
2913.21	Misuse of Credit Cards
2913.31	Forgery
2913.40	Medicaid Fraud
2913.43	Securing Writings by Deception
2913.47	Insurance Fraud
2913.51	Receiving Stolen Property
2919.22	Endangering Children
2919.24	Contributing to the Unruliness or Delinquency of a Child
2919.25	Domestic Violence
2921.36	Illegal Conveyance of Weapons or Prohibited Items onto Grounds of Detention Facility or Institution
2923.12	Carrying Concealed Weapons
2923.161	Improperly Discharging a Firearm/Habitation or School
2925.02	Corrupting Another With Drugs
2925.03	Drug Trafficking Offenses
2925.04	Illegal Manufacturing of Drugs
2925.05	Funding Drug Trafficking
2925.11	Drug Abuse
2925.13	Permitting Drug Abuse
2925.22	Deception to Obtain a Dangerous Drug
2925.23	Illegal Processing of Drug Documents
3716.11	Placing Harmful Objects in Food or Confection
4511.19	Operating Vehicle Under the Influence of Alcohol or Drugs-OVI