



STUDENT CODE OF CONDUCT FORM

This form is to be completed by the charging person regarding a student code of conduct violation.

Name of charging person:	Student Name:
Incident Date:	Alleged Violation:
Description of Violation (Please attach any additional documentation):	
Charging person to meet with student to notify and discuss alleged violation. Date of meeting with student:	
Comments about meeting with student:	
Student comments:	
Your signature below acknowledges that you understand that an alleged conduct violation has been brought against you and the circumstances surrounding it have been explained to you. This alleged violation will now be forwarded to the student affairs representative for further investigation and follow through.	
Student Signature:	
Date documentation received for investigation:	
Date of investigation meeting with charging person:	Comments:
Date of investigation meeting with student:	Comments:

Date of meeting and name of others with knowledge about incident (if applicable): <ul style="list-style-type: none"> • Name: • Name: • Name: 	Comments:
Date of meeting with student to review findings and potential violation with sanctions:	Comments:
Findings: <ul style="list-style-type: none"> • No conduct violation occurred (based on investigation), and student was notified in accordance with college policy. • A conduct violation did occur (based on the investigation), a penalty will be imposed in accordance with college policy and student was notified. <ul style="list-style-type: none"> • What was the violation: • What is the penalty: • Written notice of decision to be sent within 3 business days of decision. 	
Name of Student Affairs Representative that completed investigation:	
Signature of Student Affairs Representative that completed investigation:	