



AULTMAN DEPENDENT TUITION REDUCTION PROGRAM

Purpose:

To provide a tuition reduction program consistent with the needs of Aultman College approved facilities.

Eligibility:

1. Student must be a legal dependent of a current full or part time Aultman Health Foundation employee, employed through the end of the add/drop period each semester (4:30 on the add/drop date as it is posted in the academic calendar). **A dependent student is defined as any student under the age of 24 who is not a parent, spouse, veteran, or emancipated as a minor. Students must complete a FAFSA to be eligible for tuition reduction.**
2. Student must be accepted into any of the following: Associate of Science in Nursing, Bachelor of Science in Nursing, Associate of Science in Health Science, Bachelor of Social Work, or Associate of Applied Science in Radiography, and meet all the program's admission requirements.
 - a. **The Bachelor of Science in Nursing Completion (BSNC) and the Medical Assisting (MA) programs are not eligible for tuition reduction.**
3. Student must return the signed Tuition Reduction Program form, including verification of employment, to Aultman College no later than the end of the add/drop period each semester (4:30 pm on the add/drop date as it is posted in the academic calendar) for which the employee is seeking tuition reduction. The completed form must be signed by the employee's direct manager **each semester**.
4. Students may only receive one college sponsored discount.
5. Employees may receive a tuition discount **up to** 20% of their tuition.
 - a. No student may receive more than \$6,000 in institutional funds per academic year. Institutional aid includes merit aid (Caduceus Scholarship, Trustee Scholarship, Dean Scholarships, Faculty Scholarship, Aully Scholarship), need based aid (Nightingale Scholarship), and the tuition reduction program.

Approval of Funds:

Process

1. To receive the Aultman Dependent Tuition Reduction, Aultman College student employees must complete and submit the Tuition Reduction Program form to the college office no later than the end of the add/drop period **each semester** (4:30 pm on the add/drop date as it is posted in the academic calendar).
2. Employee's respective division manager must verify and sign the Tuition Reduction Program form each semester.
3. Student must file their FAFSA for the corresponding academic year.
4. The Financial Aid Administrator will review, process the form, and apply the discount, as appropriate, after the end of the college refund period each semester (see academic calendar for dates each semester).
5. Tuition Reduction amounts are approved by the Aultman College Board of Directors and are subject to change.

Program Guidelines

Tuition reduction will be applied after week 4 of the semester. Aultman College fees are not eligible for the reduction.

