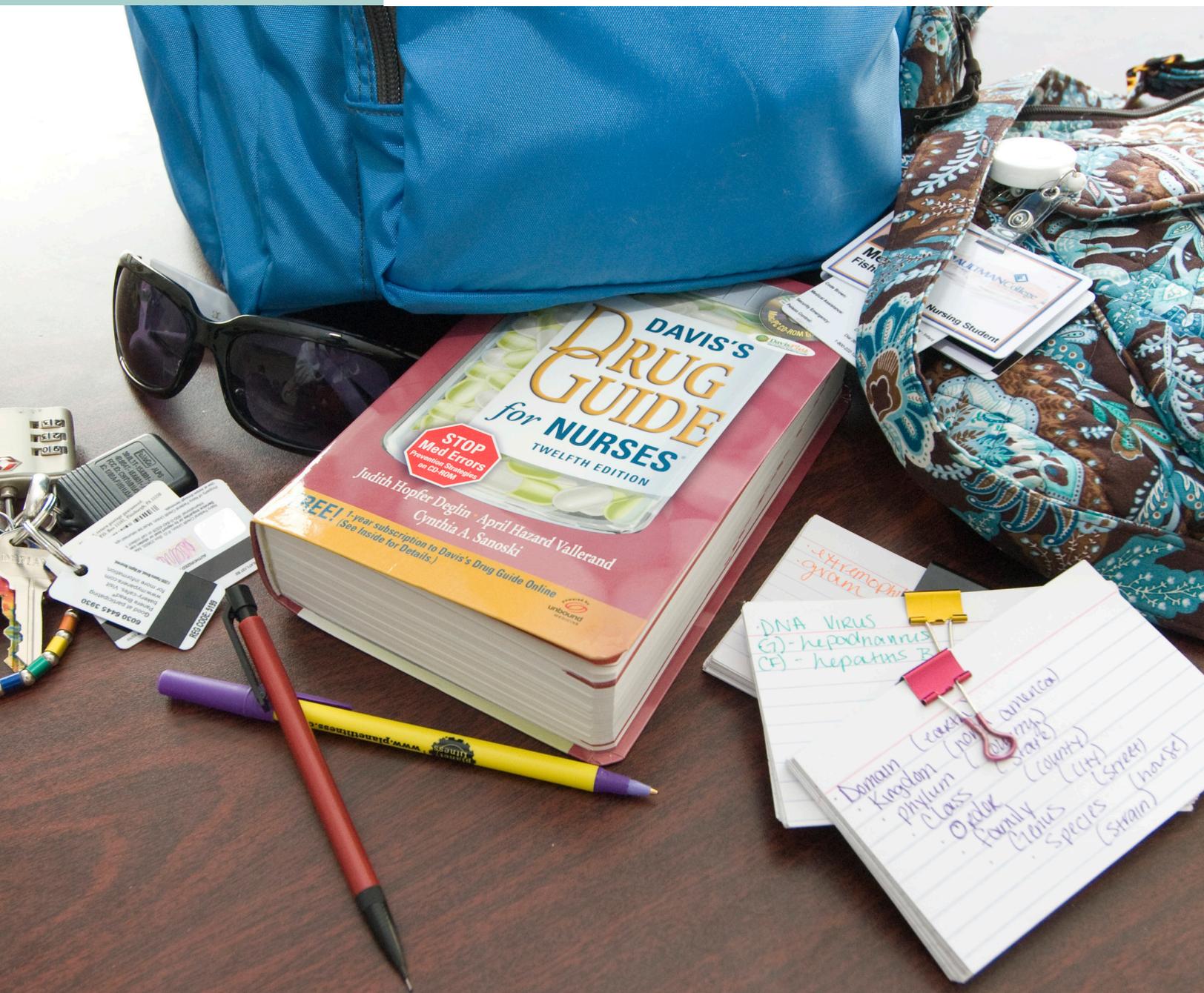# APPENDIX B

Aultman College of Nursing and Health Sciences

2012 Self Study Report

APPENDIX B

Institutional Snapshot

Federal Compliance

List of Resource Room Documents

November 12-14, 2012

Institutional Snapshot

I. Student Demography Headcounts

A. Undergraduate Enrollments by Class Levels

	Fall 2010	Fall 2011
Freshman	155	128
Sophomores	120	186
Total	**275**	**314**

B. Undergraduate Students by Degree Seeking and Non-degree Seeking Status (with breakdowns by gender and by race/ethnicity per IPEDS report)

Degree Seeking

	Fall 2010			Fall 2011		
	Men	**Women**	*Total*	**Men**	**Women**	*Total*
American Indian/Alaska Native	0	0	0	0	0	0
Asian	0	4	4	0	5	5
Black/African American	1	12	13	3	14	17
Hispanic/Latino	0	1	1	0	3	3
Native Hawaiian/Pacific Islands	0	0	0	0	0	0
White	41	199	240	47	226	273
Two or more races	0	0	0	0	0	0
Race/ethnicity unknown	2	9	11	2	7	9
Nonresident alien	0	0	0	0	0	0
Total Degree Seeking	**44**	**225**	*269*	**52**	**255**	*307*

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B. Undergraduate Students by Degree Seeking and Non-degree Seeking Status (with breakdowns by gender and by race/ethnicity per IPEDS report) - *continued*

Non-Degree Seeking

	Fall 2010			Fall 2011		
	Men	**Women**	*Total*	**Men**	**Women**	*Total*
American Indian/Alaska Native	0	0	0	0	0	0
Asian	0	0	0	0	0	0
Black/African American	0	0	0	0	0	0
Hispanic/Latino	0	0	0	0	0	0
Native Hawaiian/Pacific Islands	0	0	0	0	0	0
White	0	4	4	0	7	7
Two or more races	0	0	0	0	0	0
Race/ethnicity unknown	0	0	0	0	0	0
Nonresident alien	0	0	0	0	0	0
Total Non-Degree Seeking	**0**	**4**	**4**	**0**	**7**	**7**

C. Graduate/Professional Students by Degree Seeking and Non-Degree Seeking Status data does not apply to Aultman College

D. Age Range of Undergraduate Students

	Fall 2010	Fall 2011
24 and under	94	100
25 and older	179	214
Total	**273**	**314**

E. Students by Residency Status of Credit-seeking Students who Come to a Campus or Site for Instruction

	Fall 2010	Fall 2011
In-State Resident	100%	100%
Out-of-State Resident	0%	0%
Non-US Resident	0%	0%

II. Student Recruitment and Admissions

A. Number of Applications, Acceptances, and Matriculations for Entering Students

	Fall 2010			Fall 2011		
	Applied	Accepted	Enrolled	Applied	Accepted	Enrolled
Freshman	194	128	73	252	208	112

B. Standardized Test Scores as a Condition of Admission

Mean Score by Test

COMPASS	Fall 2010			Fall 2011		
	Mean	Standard Deviation	Number of Students	Mean	Standard Deviation	Number of Students
Math (overall)	30.10	17.44	11	37.91	16.16	109
MTH 090 placement	25.70	10.11	10	33.38	10.94	95
MTH 105 placement			1	68.64	11.76	14
Writing (overall)	75.55	20.51	11	79.28	21.44	109
ENG 090, score 0-49	44.50	2.12	2	29.27	14.13	11
ENG 090, score 50-69	58.50	3.54	2	60.80	5.06	15
ENG 105, score 70-100	89.29	7.74	7	89.25	8.84	83

ASSET – Fall 2010, last semester for Admission	Mean	Standard Deviation	Number of Students
Composite	42.68	2.32	37
Algebra	35.89	5.10	37
English	44.27	4.08	37

ACT	Mean	Standard Deviation	Number of Students	Mean	Standard Deviation	Number of Students
Composite	19.92	3.84	52	20.22	3.68	78
Algebra	19.94	4.98	52	19.54	4.20	78
English	18.58	4.61	52	18.71	4.39	78
SAT						
Composite	950	135.79	6	1015	120.21	2
Critical Reading	491.67	47.08	6	465	63.64	2
Math	458.33	89.76	6	550	56.57	2

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III. Financial Assistance for Students

A. Percentages of Undergraduates Applying for Financial Aid

	2009-10	2010-11
Students Applying for Financial Aid	272	323
Total Year Enrollment	310	352
Percentage	**88%**	**92%**

B. Undergraduates Receiving Financial Aid

	Fall 2009		Fall 2010	
	Number	**Percentage**	**Number**	**Percentage**
Loans	218	79%	271	99%
Work-Study*	0	0%	0	0%
Pell Grants	104	38%	192	70%
Academic Based Merit Based Scholarships	128	47%	214	78%
Total Enrolled in Fall	**275**		**273**	

Federal Work Study began in fall 2011.
The information will be reported in the 2012-13 IPEDS Report.

C. Institutional Tuition Discount Rate (TDR)

I = Institutional Financial Aid Dollars Awarded for Tuition

P = Payments of Tuition Expected of Students and their External Aid

TDR = I/(I+P) as a percentage

	2009-10	2010-11
Institutional Financial Aid Dollars Awarded for Tuition	$3,427,000	$3,342,951
Payments of Tuition Expected of Students and their External Aid	$2,889,100	$2,822,822
Undergraduate TDR	**54.26%**	**54.22%**

IV. Student Retention and Program Productivity

A. Percentage of First-Time, Full-Time Fall Entering Undergraduates Returning for Study

	Fall 2009			Fall 2010		
	# Entering	# Returning	% Returning	# Entering	# Returning	% Returning
American Indian/ Alaska Native	0	0	0%	0	0	0%
Asian	0	0	0%	0	0	0%
Black/African American	0	0	0%	0	0	0%
Hispanic/Latino	0	0	0%	0	0	0%
Native Hawaiian/ Pacific Islands	0	0	0%	0	0	0%
White	**2**	**2**	**100%**	**10**	**6**	**60%**
Two or more races	0	0	0%	0	0	0%
Race/ethnicity unknown	0	0	0%	0	0	0%
Nonresident alien	0	0	0%	0	0	0%

B. Number of Students who Earned Graduate or Professional Degrees does not apply to Aultman

C. Number of Graduates by College/Program According to Classification of Instructional Programs (CIP)

CIP Code 51	2010-11	2011-12
Health Professions and Related Programs	82	80

(2013 will record the first radiography graduates)

D. First-Time Pass Rates of Undergraduates Sitting for Licensure Examinations

	2010			2011		
	Attempted	Passed	Percentage	Attempted	Passed	Percentage
Registered Nursing Examination - NCLEX	79	63	80%	80	70	88%

(2013 will record the first ARRT licensure examinations for radiography graduates)

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V. Faculty Demography

A. Headcount of Full-Time and Part-Time Faculty According to Highest Degree Earned

	Fall 2010		Fall 2011	
	Full-Time Faculty	Part-Time Faculty	Full-Time Faculty	Part-Time Faculty
Doctorate (Academic)	1	0	1	3
Doctorate (Professional)	0	0	0	0
Masters	10	2	12	0
Bachelors	2	0	2	0
Associate	0	0	0	0

B. Headcount of Full-Time and Part-Time Faculty According to Race/Ethnicity, Gender, and Rank

	Fall 2010		Fall 2011	
	Full-Time Faculty	Part-Time Faculty	Full-Time Faculty	Part-Time Faculty
American Indian/Alaska Native	0	0	0	0
Asian	0	0	0	0
Black/African American	1	0	1	0
Hispanic/Latino	0	0	0	0
Native Hawaiian/Pacific Islands	0	0	0	0
White	12	2	14	3
Two or more races	0	0	0	0
Race/ethnicity unknown	0	0	0	0
Nonresident alien	0	0	0	0

	Fall 2010		Fall 2011	
	Full-Time Faculty	Part-Time Faculty	Full-Time Faculty	Part-Time Faculty
Female	13	2	15	2
Male	0	0	0	1

B. Headcount of Full-Time and Part-Time Faculty According to Race/Ethnicity, Gender, and Rank - *continued*

	Fall 2010		Fall 2011	
	Full-Time Faculty	**Part-Time Faculty**	**Full-Time Faculty**	**Part-Time Faculty**
Professor	0	0	0	0
Associate Professor	0	0	0	0
Assistant Professor	**9**	0	**12**	0
Instructor	**4**	0	**3**	0
No academic rank	0	**2**	0	**3**

C. Number of Full-Time and Part-Time Faculty According to Classification of Instructional Programs (CIP)

	Fall 2010		Fall 2011	
CIP Code	**Full-Time Faculty**	**Part-Time Faculty**	**Full-Time Faculty**	**Part-Time Faculty**
Health Professions and Related Programs (51)	**11**	**1**	**14**	**1**
Mathematics (27)	**1**	0	0	0
Psychology (42)	0	0	0	**1**
Biological Sciences (26)	**1**	**1**	**1**	**1**

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VI. Availability of Instructional Resources and Information Technology

A. Technology Resources Dedicated to Supporting Student Learning and Monitoring of their Usage

Technology	PCs / Laptops	Smart-board	Projector / TV	VCR / DVD	Remote Controls	Data Streaming Software (view)	Data Streaming Software (transmit & record)	Printer / Copier
Classroom Technology								
Classroom 1	1	✓	✓	✓	✓	✓		
Classroom 2	1		✓	✓	✓	✓		
Classroom 3	1		✓	✓	✓	✓		
Classroom 4	1		✓	✓	✓	✓		
Classroom 5	1		✓	✓	✓	✓		
Classroom 6	1		✓	✓	✓	✓		
Classroom 7	1	✓	✓	✓	✓	✓		
Classroom 8 (student lounge)	8		✓	✓	✓	✓		
Classroom 9	1		✓	✓	✓	✓		
Classroom 10	1		✓	✓	✓	✓		
Chemistry Lab	1	✓	✓	✓	✓			
Anatomy & Physiology Lab	1	✓	✓	✓	✓			
Computer Lab	31		✓	✓		✓		✓
Academic Support Services								
Simulation Lab	2		✓				✓	✓
Betti Sponseller Skills Lab	3		✓	✓			✓	
St. Paul's Skills Lab	4							
Noelle (Obstetric/neonatal simulation lab)	2							
Learning Resource Center	13			✓				✓
Library	23			✓				✓

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AVAILABILITY: In addition to the technology noted in the above table, wireless connectivity is available campus-wide. Students may access computers at the college 24 hours a day, seven days a week in the computer lab, library, or a student lounge. Computers located in the Learning Resource Center are available (on average) 8:00 am to 6:00 pm Monday through Friday. Other equipment that can be reserved by faculty and administration and used in any classroom include the following: 14 WOWs (Workstation On Wheels), 60 clickers (Audience Response Technology), four laptop computers, one Cisco Conference Phone, one digital camcorder with tripod, three microphone headsets, and two projectors.

MAINTENANCE AND MONITORING: The tech-enhanced equipment found in all classrooms is upgraded or replaced as needed. All college PCs and laptops are scanned on a regular schedule for viruses using CheckPoint software. All campus computers are leased and are refreshed every three years. Internet and system usage is available through system logs, which are accessed only as needed. WiseLine student portal usage is tracked in CAMS and available upon request. As suggested by the student body, the WiseLine Student portal appearance was updated during the 2011-12 academic year.

LIBRARY RESOURCES: Access to electronic library sources is made possible through an association with Northeast Ohio Medical University and OhioLINK. Students, faculty, and staff have on and off site access to over 140 databases, 17,000 electronic journals, 68,000 eBooks, and millions of electronic articles. Local and OhioLINK library catalogs can be accessed online.

TECHNOLOGY R&D PROJECTS: Learning management system (AMVONET) implementation is currently in progress with two hybrid course offerings scheduled for fall 2012. Other future information technology projects include purchasing transcript evaluation software that will expedite transcript evaluation turnaround time. An evaluation of eBook potential and recommendation is also underway.

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VII. Financial Data

A. Actual Unrestricted Revenues

Revenue	2010-2011	2011-2012
Tuition and Fees	$3,128,035	$3,468,100
Other	$269,280	$351,483
TOTAL	**$3,397,315**	**$3,819,583**

B. Actual Unrestricted Expenses

Expenses	2010-2011	2011-2012
Instructional	$2,025,291	$2,180,728
Academic Support	$685,627	$648,085
Student Services	$620,771	$751,162
Institutional Support	$829,060	$756,462
Technology	$182,923	$293,452
TOTAL	**$4,343,672**	**$4,629,889**

Federal Compliance

Aultman College is committed to providing quality educational programs that comply with federal requirements monitored by the Higher Learning Commission as prescribed by the United States Department of Education. As a PEAQ institution, the college provides evidence of compliance throughout this comprehensive self-study and accompanying resources. The following information discusses how the college meets HLC federal compliance standards.

I. Credits, Program Length, and Tuition

In determining credits, program length, and tuition, the college uses practices common to institutions of higher education, standards set by the Ohio Board of Regents (OBR), and requirements of boards regulating program approvals, including the Ohio Board of Nursing (OBN) and the Joint Review Committee on Education in Radiologic Technology (JRCERT).

The college operates on a 15-week semester system. Summer sessions vary in length from seven to 15 weeks. Our practices comply with credit hour requirements as described below:

- In lecture courses, one credit hour is equivalent to a minimum of 750 minutes of classroom contact over a 15-week semester.

- All labs (nursing, general education, and radiography) have a 1:3 ratio (one credit hour is equivalent to three hours of time spent in the lab per week).

- Radiography clinicals have a 1:7 ratio (one credit hour is equivalent to seven hours of clinical time per week).

- Nursing clinicals have a 1:3 ratio (one credit hour is equivalent to three hours of clinical per week).

- Hybrid courses have a 1:1 ratio (a three credit hour course meets face-to face for one hour and requires two hours of online work per week).

- During a compressed term, the federal definition of a credit hour still applies (750 minutes of instruction per credit).

The OBR stipulates that associate degrees require 73 semester credit hours, divided between general education and program-specific courses. In determining total credits for our programs, we also adhere to standards set by the respective professions. Our programs are comparable to other accredited specialized health science programs in the region.

- The Associate of Science in Nursing (ASN) subscribes to the standards established by the OBR and OBN for nursing education programs in Ohio. The curriculum encompasses five semesters, each 15 weeks long, and it requires 73 semester credits (42 in general education and 31 in nursing) to meet those standards.

- The Associate of Science in Radiography (ASR) subscribes to the standards established by the OBR and JRCERT. The curriculum encompasses five semesters, each 15 weeks long, and it requires 73 semester credits (39 in general education and 34 in radiography) to meet those standards.

Tuition

Tuition and fees are established and approved annually by the Board of Directors based on data and recommendations from the president and vice president of internal affairs. Rates are published in print and online in the college catalog and student handbook. Individual programs adhere to the college tuition and fee structure unless a variance is approved. The 2012-2013 tuition is set at $484 per credit hour for full-time students and $499 for part-time students.

II. Record of Student Complaints

The college maintains records of formal, written student complaints. Institutional or non-academic complaints are typically handled by the director of student affairs, and academic complaints are generally directed to the chief academic officer or program leaders. Depending on the nature of the complaint, academic and non-academic administrators may be involved in the resolution. Students may avail themselves of formal complaint and grievance processes for academic and non-academic concerns as published in the student handbook. Records of student complaints will be available for review during the on-site visit.

III. Transfer Policies

The college maintains consistent, transparent transfer credit policies and procedures. Once a student is accepted to the college, official transcripts and test results are evaluated to determine whether previous college course work, advanced placement (AP) coursework, or CLEP exam results will transfer.

While the college reserves the right to determine the acceptability of all transfer credit requests, a current transfer equivalency guide is posted on the college website to summarize courses and exam scores most likely to transfer successfully. Courses not listed on the equivalency guide are evaluated for transfer by the registrar or academic division directors who determine content match based on catalog course descriptions and course syllabi.

Acceptable transfer courses must reflect an 80% content match with our courses and meet the credit hour requirements set forth in general education and program courses.

In addition:

1. Aultman College does not accept developmental courses for transfer credit.

2. Transfer courses must have earned a grade of C or better.

3. The current college residency requirement allows a maximum of 37 transfer credits.

4. Math and science courses must have been completed within seven years and program courses (i.e., nursing and radiography) must have been completed within three years of the semester date of the transfer request.

5. Transfer courses must match or exceed our semester credit hour requirements. 5.0 and 4.0 quarter hour courses are considered equivalent to 3.0 semester hours.

6. Awarded transfer credit grades are reflected on the student's Aultman College transcript but are not reflected in the student's grade point average (GPA).

Transfer Credit Appeal Process

When students receive their "Statement of Student Transfer Courses," they also receive notification of the transfer credit appeal process. Students who disagree with the transfer credit award have until three weeks prior to graduation to submit an appeal, according to the specified process, to the chief academic officer. In consultation with the appropriate division director, the CAO reevaluates the course(s) and renders a final decision within two weeks of the appeal request.

IV. Verification of Student Identity

Aultman College does not currently offer distance or correspondence courses.

V. Title IV Program and Related Responsibilities

General Program Requirements

Aultman College complies with Title IV requirements of the Higher Education Reauthorization Act (HERA) and demonstrates such by recertifying its eligibility to participate in Title IV programs every six years as required. The college regularly updates its Program Participation Agreement to include any changes and to ensure all eligible programs are included. The financial aid administrator annually submits the Fiscal Operations Report and Application (FISAP) and reports institutional enrollment, student demographics, and funding disbursed to students from federal Pell Grant and Work-Study programs as well as required state and scholarship programs.

The college promotes student loan repayment with a written, comprehensive program that addresses student loan information, counseling, monitoring, and cooperation with lenders. Two policies addressing this compliance are the Tuition Policy and the Financial Aid Policy, found in print and online in the college catalog, student handbook, and college website at www.aultmancollege.edu. The purpose of the policies is to provide students with information concerning tuition, fees, and refund policies as well as assistance programs available to students who are unable to fund the entire cost of their education program.

The financial aid administrator has the primary responsibility for the administration of all financial aid programs, including federal and state loan and grants, private loans, scholarships, and economic support programs. Students are informed of tuition, fees, and financial aid availability with recruitment materials, during recruitment seminars and fairs, with acceptance materials, and during new student orientation. The financial aid administrator also provides individual student counseling and monitors student status, withdrawals, compliance, defaults, and transfers.

Students are eligible to participate in Title IV and state of Ohio financial assistance programs including, but not limited to, the Federal Pell grant, William D. Ford Federal Direct Loan Program, the Federal Work-Study Program (FWS), the Ohio Opportunity Grant (OCOG), and Nurse Education Assistance Loan Program (NEALP). The financial aid administrator considers all aid sources based on the Free Application for Federal Student Aid (FAFSA), which is renewed by the student each academic year. Guidelines for all programs are located on the college website.

In order to administer Title IV aid directly to students, the college maintains its own Program Participation Agreement. On December 21, 2010, the Chicago Case Management Team of the United States Department of Education verified that the college meets the requirements of institutional eligibility, administrative capability, and financial responsibility by granting full approval in its review and approval of the Program Participation Agreement through September 30, 2016.

Financial Responsibility Requirements

The Board of Directors oversees the fiscal affairs of the college as defined in the Code of Regulations, Article III, Section 4—Duties of the Board. The Board approves the annual budget and receives quarterly reports on financial operations as part of the financial report at each Board meeting.

Criterion 2 details the fiscal management of the college, which fulfills its fiduciary responsibilities by complying with A-133 OMB Annual Circular Audit requirements set forth by the U.S. Department of Education. Performed by an independent auditing firm, with no findings to date, the audits assure that the college is 100% compliant with the Higher Education Authorization Act of 2005 (HERA) and the Higher Education Opportunity Act of 2008 (HEOA).

Default Rates

To date, Aultman College holds a cohort default rate for fiscal year 2009 (the most current year) of 3.4% and is well below the current national default rate of 8.8%. The college is decidedly proud of its effective accomplishments and commitment to students with respect to their financial need. The financial aid office regularly monitors student loan default rates and requires federal Stafford loan counseling to educate student borrowers. Students must complete entrance loan counseling online before receiving the first Stafford loan disbursement. Entrance counseling and financial literacy information address co-curricular learning outcomes in economics and financial literacy and help us to more effectively manage and decrease default rates.

The chart below is from the U.S. Department of Education National Student Loan Data System (NSLDS) Default Management and Prevention/Official Cohort Default Rates for Schools. It shows our cohort default rates for 2007-2009.

OPE ID	School	Type	Control	PRGMS		FY2009	FY2008	FY2007
006487	Aultman College of Nursing and Health Sciences 2600 6th Street Southwest Canton, OH 44710-1799	Associate's Degree	Private	Both (FFEL/FDL)	Default Rate	3.1%	2.5%	0%
					No. in Default	3	1	0
					No. in Repay	94	39	42
					Enrollment Figures	248	206	225
					Percentage Calculation	37.9%	18.9%	18.7%

Campus Crime Information, Athletic Participation and Financial Aid, and Related Disclosures

All Title IV disclosure notifications are maintained on the college website (www.aultmancollege.edu) in the Student Consumer Information section under the *About Us* tab.

To comply specifically with the Jeanne Cleary Disclosure of Campus Security Policy and Campus Crime Statistics Act, the college informs students, employees, and other members of the campus community about security policies and procedures and crime statistics. The most recent Annual Campus Security Report, prepared in cooperation with Aultman Hospital Security, is available on the college website. The report includes three years of statistics for reported crimes that occurred on campus and on public property within/immediately adjacent to and accessible from the college campus. The report also includes institutional policies on campus security and related matters. Campus crime, arrest, and referral statistics include those reported to Aultman Security. Enrolled students receive an annual email notification of the website location for this report. Faculty and staff receive similar notification. Prospective students and employees may also access the report from the college website. Hard copies of the report may be obtained from the registrar at 330-363-1232.

Safety and security on campus is of paramount importance to the college. The Aultman Hospital security force provides the hospital and college campus with 24-hour patrols and safety services. Although the college does not have a history of serious crime, no campus is immune. The complete cooperation and commitment of students and employees is necessary to maintain a truly safe environment. To this end, security officers present safety policies and procedures during student and employee orientations; students and employees are routinely informed of ways to maintain personal safety; and programming includes regular presentations about campus safety.

All financial aid and student outcomes disclosures are available via links on the Student Consumer Information page under the About Us tab on the college website. Links that go to the National Center for Education Statistics (NCES) College Navigator web page enable viewers to access IPEDS data. Consumer information is updated annually.

Aultman College does not participate in intercollegiate athletics programs and currently offers no programs that require Gainful Employment disclosures.

Student Right to Know

Student right to know information is disseminated in a variety of ways including the print and electronic versions of the college catalog and student handbook, the student portal and website, college and program admissions information, email notifications, periodic newsletters, bulletin boards, and college information sessions open to the public. The most comprehensive body of consumer information is maintained on the college website (www.aultmancollege.edu) in the Student Consumer Information section under the *About Us* tab.

Satisfactory Academic Progress and Attendance

The Satisfactory Academic Progress (SAP) policies are developed by the financial aid administrator and appear in the college catalog, student handbook, and website. SAP policies are reviewed each academic year or as needed to meet changes mandated by the U.S. Department of Education. The policy states that federal regulations (CRF 668.32(f) and 668.34) require a student to move toward the completion of a degree in an eligible program when receiving financial aid. Specific requirements for academic progress for financial aid recipients are applied differently than collegiate academic (good standing) policies. Federal regulations state that SAP standards must include a review of all periods of enrollment, regardless of whether aid was received. Failure to meet any of the policy minimum standards will result in loss of Title IV program eligibility. Standards of SAP are evaluated annually and correspond with the end of the payment period.

Satisfactory Academic Progress is measured by:

- The student's cumulative GPA

- The number of credits earned in relation to credits attempted

- The maximum time frame allowable to complete the academic program

The SAP policy also outlines the appeal process and how a student regains program eligibility.

Contractual Relationships

The college currently has no contractual relationships as defined by HLC policy.

Consortial Relationships

The college currently has no consortial relationships as defined by HLC policy.

VI. Institutional Disclosures and Advertising and Recruitment Material

Aultman College promotes and accurately represents its programs and services through a variety of print and electronic communications and publications. We strive to practice full disclosure by providing constituents, especially prospective and enrolled students, with up-to-date information about college operations, activities, and policies. Admission brochures and handouts are reviewed prior to each publication to ensure accuracy and consistency. The college website (www.aultmancollege.org) is a primary advertising vehicle and includes all of the catalog content and general information about the programs and services.

VII. Relationship with Other Accrediting Agencies and with State Regulatory Boards

Professional Accreditation

Aultman College opened its doors to students August 2005 and received initial HLC accreditation in 2009. The college is also authorized by the Ohio Board of Regents and currently offers two associate of science (AS) degree programs. The nursing program is accredited by the National League for Nursing Accrediting Commission (NLNAC) and approved by the Ohio Board of Nursing. The radiography program is accredited by The Joint Review Committee on Education in Radiologic Technology (JRCERT).

VIII. Public Notification of an Evaluation Visit and Third Party Comment

As part of the self-study process, the college makes public its intention for continued accreditation with the Higher Learning Commission. Notices inviting third-party comment have been posted on the college web site, in the local newspaper, and on bulletin boards throughout the college campus and Aultman Health Foundation. Copies of the notice are available upon request.

Resource Room

To support the review of each criterion, the following documents are available in the electronic Resource Room files. The Resource Room also contains documentation arranged by topic.

Criterion 1

1. Board of Directors Folder

    a. Code of Regulations By-Laws 2012

2. College Annual Reports Folder

    a. Annual Report 2007-2008

    b. Annual Report 2008-2009

    c. Annual Report 2009-2010

    d. Annual Report 2010-2011

3. Diversity Folder

    a. Diversity Plan 2007-13

    b. Diversity Audit Report April 2012

4. Institutional Effectiveness and Assessment Folder

    a. Governance

        i. Governance by-laws 5.16.11

        ii. College Governance Org Chart 9.2011

5. Strategic Planning Folder

    a. Enrollment Management Plan

Criterion 2

1. Accreditation Folder
   a. HLC Letter of Approval 08.18.10
   b. Chancellors Approval Aultman AS Radiography 05.12.10
   c. OBR Certificate of Authorization 07.06.10
   d. JCERT Sponsor Approval 10.22.10
2. Board of Directors Folder
   a. BOD Minutes Academics Committee 03.16.10
   b. BOD Minutes 02.16.10
   c. BOD Minutes 05.12.09
   d. BOD Minutes 09.21.10
   e. BOD Minutes 11.13.07
   f. BOD Minutes 11.23.10
   g. Presentation to Board of Directors 11.15.11
3. Financial Aid Folder
   a. ECAR through 09.30.2016
   b. Graph of National Student Loan Debt
   c. School Default Rates
   d. PPA Approval Letter though 09.30.16
4. Financials Folder
   a. Aultman Health Foundation Audit 2009
   b. Aultman Health Foundation Audit 2010
   c. 2011-2012 Academic Year Financials 05.08.12
   d. Member Contribution
5. General Education Folder
   a. General Education Division Plan May 2012
   b. Gen Ed Course Transition Map
6. Information Technology Folder
   a. IT 5 Year Plan 2012
   b. IT Division Org Chart 2012

7. Institutional Effectiveness and Assessment Folder

    a. Institutional Effectiveness and Assessment Plan

    b. TEAS Evaluation Graef 02.27.12

8. Library Folder

    a. Library Instruction Survey

    b. Library Instruction Survey Results

    c. Library Strategic Plan – Final July 2011

9. Nursing Folder

    a. Division of Nursing Curriculum Committee Minutes 08.22.08

    b. Division of Nursing Curriculum Committee Minutes 03.24.09

    c. Division of Nursing Curriculum Committee Minutes 04.28.09

    d. OHA Workforce Report Final 01.28.11

    e. Nursing 2015 Yellow Team Presentation 3.15.11

10. Radiography Folder

    a. Radiologic Technologist _ Occupational Outlook Handbook

    b. Radiologic Technologist _ Occupational Outlook Handbook _ US Bureau

11. Strategic Planning Folder

    a. Strategic Frame

    b. Strategic Plan 2010-2014

    c. Campus Plan

    d. METI Five Year Plan Aultman

12. Team Building Folder

    a. Gallup Impact Planning Internal Affairs 06.2011

Criterion 3

1. Diversity Folder
   a. Diversity Plan 2007-2013
   b. Diversity Audit Report April 2012

2. General Education Folder
   a. Gen Ed Course Transition Map

3. Human Resources Folder
   a. Clinical Coordinator Radiology Job Description
   b. Clinical Coordinator Nursing Job Description
   c. Faculty Annual Evaluation Form

4. Institutional Effectiveness and Assessment Folder
   a. Institutional Effectiveness and Assessment Plan
   b. Compass and Math Transfer Credit Comparison Chart 12.23.11
   c. Simulation Survey Results NRS 130
   d. TEAS/Critical Thinking IEC Report 2010-11
   e. NRS 130 End of Course Report
   f. ECN 225 Health Economics Policy Survey
   g. ECN 225 Survey Results
   h. NCLEX Pass Rates 08.01.2012

5. Nursing Folder
   a. 2008-2009 Initial ASN Curriculum
   b. 2102 ASN Curriculum
   c. ASN Selection Criteria Current
   d. ASN Selection Criteria New Effective Fall 2013
   e. Clinical Sites

6. Radiography Folder
   a. 2012 ASR Curriculum
   b. ASR Selection Criteria Current
   c. ASR Selection Criteria New Effective Fall 2013
   d. Clinical Sites

7. Service Learning
    a. SL Guidelines

    b. SL Opportunities

    c. SL Opportunities Aultman

8. Strategic Planning Folder
    a. Campus Plan

    b. METI Five Year Plan

    c. Library Plan July 2011

    d. Goal V Technology 2011 Year End Summary Chart

9. Student Affairs
    a. 2011 Annual Report

    b. Student Affairs Survey Results

    c. Student Affairs Org Chart 6.2011

    d. Town Hall action plans

Criterion 4

1. Surveys Folder
    a. Graduate Exit Survey
    b. Alumni 1 Year Survey
    c. Alumni 5 Year Survey
    d. Employer Survey

Criterion 5

2. Community Education (ACCE) Folder
   a. ACCE Press Release 01.26.11
   b. ACCE Marketing Plan 01.2011

3. Human Resources Folder
   a. Tuition Reimbursement Policy for Hospital Employees
   b. Learning Resource Center Coordinator Job Description

4. Institutional Effectiveness and Assessment Folder
   a. Orientation Evaluation Summary Fall 2011
   b. Pharmacy Course Evaluation 9.2010

5. Learning Resource Center (LRC) Folder
   a. LRC Tutor Schedule April 2012
   b. LRC Usage Chart
   c. Usage by Demographic Group Spring 2012
   d. Services Update Spring 2012

6. Policy Folder
   a. Transfer Credit Policy effective fall 2013
   b. Transient Policy effective fall 2013

7. Service and Collaboration
   a. Collaboration Examples Faculty Staff
   b. Committee Membership Faculty Staff

8. Service Learning Folder
   a. Service Learning Guidelines
   b. Service Learning Opportunities at Aultman
   c. Service Learning Opportunities 10.2010

9. Strategic Planning Folder
   a. Enrollment Management Plan

10. Student Affairs Folder

    a.   2011 Annual Report

    b.   Student Affairs Survey Results

    c.   Student Affairs Org Chart 6.2011

11. Surveys Folder

    a.   BSN Completion Survey Results from Aultman Hospital 2012

12. Team Building Folder

    a.   Rules of Engagement for Meetings final 08.31.10