



Operator Competency Checklist

Aultman staff using the meter will perform or understand the following tasks:

- Tap the Touch Screen to wake up the meter and begin.
- Enter assigned Operator ID via Touch Screen Keypad or barcode scan.
- Enter or confirm the Test Strip lot number information.
- Enter the Patient ID number via on-screen keypad or barcode scan.
- Confirm valid positive patient ID as applicable
- Place the test strip into the meter.
- Have an understanding of how to take a blood sample from a patient following hospital protocol (capillary, arterial or venous). (A simulated patient sample is analyzed in class.)
- Touch a drop of blood to the end of the test strip.
 - *Warning: The test strip must fill completely upon touching the blood droplet. If the test strip does not fill completely, **do not touch the test strip to the blood droplet a second time.** Discard the test strip and repeat the test with a new test strip.*
- View test data on screen. Accept or reject the result (with or without comments as required by hospital policy.)
- Have an understanding of how to use Downtime or New Patient Override as applicable.
- Remove and dispose of the test strip per hospital policy.
- Perform QC testing as required.
- Recall and review on-board test data.
- Understand the importance of returning the meter to the Docking Station to automatically upload new operator and patient information, download new lot strip/QC data, upload stored results in the meter, and charge the battery.
- Replace the Battery.
- Have an understanding of infection control procedures for cleaning & disinfecting the meter per Aultman policy.

Staff Name: _____ Employee #: _____

Department: _____ Proof of on-line training provided: YES / NO

Trainer: _____ Date : _____ PASS / FAIL

updated 1/2023 DG

Aultman Competency Assessment Hand Hygiene

Name: _____

Employee #: _____
 Unit: Date: _____

Validator: _____

HAND RUB	Satisfactory	Unsatisfactory
1. Apply 1 pump of alcohol-based sanitizer in the palm of one hand		
2. Vigorously rub together all surfaces until dry (approximately 20-30 seconds) a. Pay attention to palms, backs of hands, between fingers, under fingernails, area around fingernails, and the wrists		
HAND WASH (Verbalize)	Satisfactory	Unsatisfactory
Hand Washing		
1. Wet hands with water		
2. Apply soap		
3. Vigorously rub together all surfaces for a minimum of 15 seconds of lathering a. Pay attention to palms, backs of hands, between fingers, under fingernails, area around fingernails, and around wrists		
The entire lathering procedure should take approximately 40-60 seconds		
EMPLOYEE DOES NOT HAVE THE FOLLOWING	Does not have	Does have
1. Artificial nails, tips, extenders, wraps, appliques, acrylic gels, decals, charms, or chipped polish		
2. Additional items applied to natural nail surface		
3. For those in the LDRP or OR- Artificial nails, bonding, tips, wraps, appliques, acrylic nails, gel nails, gel polish, or shellac polish		
FOR MEN -Fingernail length should not extend past the tip of the finger		
FOR WOMEN -Fingernail length should not be longer than ¼ inch past the tip of the finger		
VERBALIZATION	Satisfactory	Unsatisfactory
5 Moments of Hand Hygiene		
1. Before touching a patient		
2. Before an aseptic or clean procedure		
3. After body fluid exposure or risk		
4. After touching the patient		
5. After touching the patient's surroundings		
Additional Times for Hand Hygiene		
1. Between two procedures on the same patient		
2. Between a dirty portion and a clean portion of a procedure		
3. Before and after handling medication or food		
4. After coughing, sneezing, or use of a tissue		
When Soap and Water Washing is Necessary		
1. Hands are visibly soiled or contaminated with proteinaceous material		
2. Hands feel sticky or tacky		
3. After contamination with body fluids		
4. If the patient is in isolation for an organism with spores (norovirus, c. diff, anthrax)		

Place in employee file on unit.

Developed:

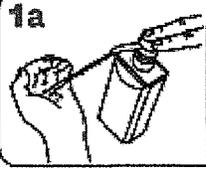
Updated: 10/2019

1/2023 DG

How to handrub? WITH ALCOHOL-BASED FORMULATION

How to handwash? WITH SOAP AND WATER

1a



1b



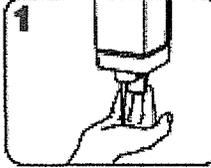
Apply a palmful of the product in a cupped hand and cover all surfaces.

0



Wet hands with water

1



apply enough soap to cover all hand surfaces.

2



Rub hands palm to palm

3



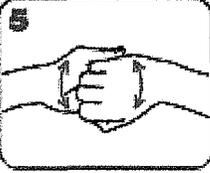
right palm over left dorsum with interlaced fingers and vice versa

4



palm to palm with fingers interlaced

5



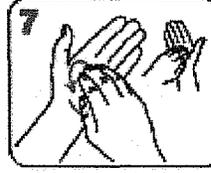
backs of fingers to opposing palms with fingers interlocked

6



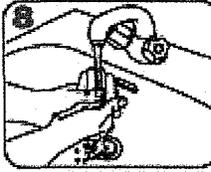
rotational rubbing of left thumb clasped in right palm and vice versa

7



rotational rubbing, backwards and forwards with clasped fingers of right hand in left palm and vice versa

8



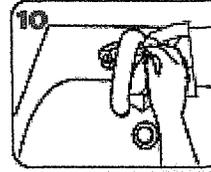
rinse hands with water

9



dry thoroughly with a single use towel

10

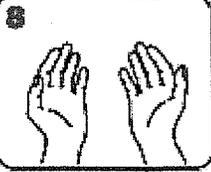


use towel to turn off faucet

20-30 sec

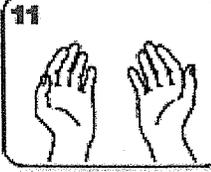
40-60 sec

8



...once dry, your hands are safe.

11



...and your hands are safe.



WHO acknowledges the Hôpitaux Universitaires de Genève (HUG), in particular the members of the Infection Control Programme, for their active participation in developing this material.



World Health Organization

October 2016, version 1.

Updated: 10/2016

Design: monoblog, freemove

Aultman Competency Assessment Hand Hygiene

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Student #:

Unit:

Date:

Validator:

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Updated: 10/2019

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October 2010, version 1.0
updated: 10/2010

