

**Medical Assisting Certificate Program  
Core Abilities**

MAS 105	MAS 107	MAS 109	MAS 111	MAS 113	MAS 115		
<b>Level:1=Introductory, 2=Developing, 3=Proficient Emphasis: L=Low M=Medium H=High</b>							

<b>1. Think critically: The ability to explore issues critically and draw logical conclusions through comprehensive examination of evidence.</b>							
1.1. Explanation of issues	1M	1M	1M	2M	2M	NA	
1.2 Evidence	1M	1M	1M	2M	2M	NA	
1.3 Conclusions and related outcomes	1M	1M	1M	2M	2M	NA	
<b>2. Information literacy: The ability to know what information is needed, evaluate information sources critically, and use information effectively to convey a message.</b>							
2.1 Determine the extent of information needed	1M	1M	1M	2M	2M	NA	
2.2 Evaluate information sources critically	1M	1M	1M	2M	2M	NA	
2.3 Use information to convey a message	1M	1M	1M	2M	2M	NA	
2.4 Correctly apply information use strategies	1M	1M	1M	2M	2M	NA	
<b>3. Social and ethical responsibility: The ability to exhibit social and ethical responsibility through self-awareness and ethically evaluating perspectives and concepts of diverse communities and cultures.</b>							
3.1 Ethical self-awareness	1M	1M	1M	2M	2M	NA	
3.2 Diversity of communities and cultures	1M	1M	NA	2M	2M	NA	
3.3 Evaluation of ethical perspectives and/or concepts	1M	1M	1M	2M	2M	NA	
<b>4. Communicate effectively: The ability to use appropriate, relevant content to convey a central message, oral or written, that considers purpose, context, and audience.</b>							
4.1 Central message	1M	1M	1M	1M	1M	NA	
4.2 Context and purpose	1M	1M	1M	1M	1M	NA	
4.3 Delivery	1M	1M	1M	1M	1M	NA	