



AULTMAN COLLEGE

TITLE: Pregnancy	ORIGINAL EFFECTIVE DATE: 06.30.2014	
	REVISION DATE: 2.23.15; 05/23/2016	VERSION: 4

(This policy rescinds any previous publication covering the same material.)

I. Purpose

To inform students of their options and obligations relative to pregnancy while enrolled in an Aultman College program.

II. Policy:

If a student suspects she is pregnant while enrolled in Aultman College, she is under no obligation to declare her pregnancy status to any individual associated with the college. Should she voluntarily elect to declare her pregnancy status, she may do so by using the Declaration of Pregnancy form located on the college website or available from the program director. A student may reverse/withdraw her declaration at any time by submitting her decision in writing to the program director. At that time, the student's status will revert to that in effect before her declaration.

If the student chooses to disclose her pregnancy, she may make an informed decision on her options based on her individual needs and preferences. The options include the following:

- Continuing the educational program without modification or interruption.
- Discussing with the program director whether reasonable program modifications or adjustments are appropriate and feasible.
- Voluntarily withdrawing from the program.
 - Meeting with program director and academic advisor to evaluate a possible re-entrance timeframe.
- Written withdrawal of declaration.

Should a student elect not to declare her pregnancy status or decide to reverse the declaration, it is understood that the program is under no requirement to afford any measures with regard to radiation safety other than those routinely provided to all students. If a student declares her pregnancy, additional measures will be afforded to her.

III. Definitions

IV. Procedure

1. A student wishing to declare pregnancy must complete the appropriate “Declaration of Pregnancy” form and submit it to the program director who will advise the student of program-specific next steps.

V. Approvals:

Student Affairs Council: 4/30/14; 12/02/2014

Administrative Council: 6/30/14; 02/23/2015; 05/16/2016

VI. Location: [Please provide verbiage for the following required publications]

- **Faculty Handbook**-[entire document]
- **College Catalog**-[entire document]
- **Website**- [entire document]

Source

Related References:

RAD Student Radiation Safety Policy

AULTMAN COLLEGE PREGNANCY DECLARATION & AGREEMENT

(For all programs except Radiography Program [RAD])

I, _____, voluntarily declare by means of this written notice to the program director of the program in which I am enrolled that I am pregnant, and the anticipated due date is _____.

All Students:

I am aware of the physical risks associated with participating in an educational program that includes significant clinical and/or laboratory components.

I will work with the program director and academic advisor to determine which option for program modification, as outlined in the college pregnancy policy, I will elect to follow during the pregnancy. The options are as follows:

- Continuing the educational program without modification or interruption.
- Discussing with the program director whether reasonable program modifications or adjustments are appropriate and feasible.
- Voluntarily withdrawing from the program.
 - Meeting with program director and academic advisor to evaluate a possible re-entrance timeframe.
- Written withdrawal of declaration.

I understand that my education as a student at Aultman College may put me at risk and therefore agree to hold harmless Aultman College, the college's programs, and/or any clinical affiliate for any injury that may result because of my participation in an educational program during my pregnancy. I understand that it is my responsibility to comply with all safety rules and essential functions established by the college, programs, and clinical affiliates to minimize risks to me and my unborn child.

I understand that I have the right to revoke this declaration at any time during the pregnancy and that the revocation must be in writing.

Student's Signature _____

Date _____

Witness's Signature _____

Date _____

Program Director's Signature _____

Clinical Coordinator's Signature (if applicable)

AULTMAN COLLEGE PREGNANCY DECLARATION & AGREEMENT
(For the Radiography Program [RAD])

I, _____, voluntarily declare by means of this written notice to the program director of the radiography program that I am pregnant. The approximate date of conception is _____, and the anticipated due date is _____.

If a student suspects she is pregnant prior to entering or while enrolled in the radiography program, she has the option to declare her pregnancy to program officials. If the student chooses to disclose her pregnancy, she must immediately notify the program director and sign a witnessed “Declaration of Pregnancy” indicating that she is pregnant, the approximate date of conception, and the approximate due date. The program director then forwards the signed Pregnancy Declaration and Agreement to the Radiation Safety Officer, who monitors both student and fetal radiation badges. This follows the Guide 8.13 of the United States Nuclear Regulatory Commission and the Ohio Department of Health. The declaration remains in effect until the declared pregnant student withdraws the declaration or is no longer pregnant. If the student chooses to disclose her pregnancy, she may make an informed decision based on her individual needs and preferences. The options include the following:

- Continuing the educational program without modification or interruption.
- Discussing with the program director whether reasonable program modifications or adjustments are appropriate and feasible.
- Voluntarily withdrawing from the program.
 - Meeting with program director and academic advisor to evaluate a possible re-entrance timeframe.
- Written withdrawal of declaration.

The student who chooses to disclose her pregnancy and continue at the clinical site will be required to wear an additional dosimeter for fetal dose measurement.

The student will also be required to follow the National Council on Radiation Protection (NCRP) and measurement dose limits for the embryo and fetus in occupationally exposed women, which are no more than 0.5 rem (5 mSv) during the entire gestation and no more than .05 rem in any month, both with respect to the fetus. It is the policy of the radiography program to instruct all students on radiation protection procedures with respect to the embryo/fetus.

Neither Aultman College nor the student’s assigned clinical education setting will be responsible for radiation injury to the student or the embryo/fetus if the student chooses to continue in the program during pregnancy.

Student’s Signature & Date _____

Program Director’s Signature _____

Clinical Coordinator’s Signature _____

CONTINUATION IN PROGRAM AFTER DISCLOSING PREGNANCY

I. Acknowledgements

By signing this form, _____ (“Student”) acknowledges the following:

- She has voluntarily disclosed her pregnancy to Aultman College (the “College”) and intends to continue pursuing her degree in the college’s _____ program.
- She understands there are other options available, including taking a leave of absence.
- She understands there are potential risks to her and/or her fetus by continuing on in the _____ program. The college has advised Student to consult with her doctor to discuss these potential risks.
- She assumes all responsibility related to these risks and any resulting losses or costs, including medical treatment and costs thereof.

II. Adjustments to Program

[In this section, describe any adjustments that have been discussed and will be implemented based on the student’s pregnancy. Note if there have been no adjustments implemented at the time of signature.]

A.

B.

C. The student may request additional modifications at any time by contacting the program director.

The College and Student do hereby agree to the above.

Student Signature _____ Date _____

College Representative Signature _____ Date _____
[NAME], [POSITION TITLE]

Education Plan for Pregnancy Leave

Aultman College (the “College”) and _____ (“Student”) have agreed to the following conditions regarding the Student’s leave of absence related to her pregnancy. Student’s leave of absence is scheduled to begin on _____ (Date) and she is anticipating a return to school on _____ (Date or Term). Student and the college acknowledge that Student may take a longer leave if it is deemed medically necessary by her doctor, and the parties agree to meet and discuss this Education Plan if that occurs.

I. Academics

[In this section, discuss where Student currently stands academically, what adjustments to her courses/degree track will be necessary because of the leave of absence, what classes she will be enrolled in upon return, etc.]

A.

B.

C.

II. Financial Aid/Scholarships

[For this section, the student is advised to meet with the financial aid administrator to discuss current financial aid/scholarship/funding situation and any implications from taking leave. Notes provided by the student/financial aid administrator should be recorded/attached here.]

A.

B.

C.

III. Additional Matters

[In this section, discuss any additional matters that are relevant to a particular situation. Among other things, consider including if a student must meet any specific requirements to be readmitted (e.g., Upon expiration of Student’s leave of absence, she will be readmitted, provided that ... [insert specific reasonable requirements, as appropriate]).

A. Student agrees to contact _____ (Program Director) _____ (days/weeks/months) in advance of her return in order to ensure a smooth transition back to school.

B. Student will not be required to pay any application or readmission fees related to her readmission to the institution.

The College and Student do hereby agree to the above.

Student Signature _____ Date _____

College Representative Signature _____ Date _____
(Name, Position Title)