



Promotion in Rank Letter of Intent

_____, 20__

Dear Faculty Council Chair,

For the 20__ Rank and Promotion Period, I, _____

am requesting an increase in rank from _____ to

_____. I have met the minimum requirements for the next level in rank

and would like the opportunity to show the Rank and Promotion Committee work commensurate

with the faculty rank I am requesting to be promoted to.

Select type of portfolio: Hard copy Electronic; if electronic, provide web link (and

password, if necessary): _____

Thank you for your consideration,
