



**AULTMAN**  
**COLLEGE**  
**RN-BSN Academic Portfolio**

Each RN-BSN student is required to maintain an academic portfolio in Google Sites, an online portfolio system, throughout the RN-BSN completion program. The academic portfolio is a collection of data related to the student's progress in achieving the baccalaureate program outcomes. It is a tool for student learning, self-evaluation, and assessment. The portfolio serves as a link between curriculum course content, course objectives, program outcomes, and professional nursing practice. The portfolio is used to showcase professional role development, values, core competence, and critical thinking. The completed portfolio is an integral portion of the student and program assessment process.

### **Introduction**

The academic portfolio guidelines are designed to provide an explanation for what should be found in each section of the portfolio. It is required that the portfolio be developed through GoogleSites and will be retained by the college for evaluation by accrediting agencies. The portfolio will be reviewed after each course.

### **Objectives**

- Demonstrate student professional growth through the RN-BSN Completion Program.
- Assess student academic achievement at the end of the RN-BSN Completion Program.
- Profile students with a tool that documents learning in order to enhance professional advancement.
- Provide documentation for program evaluation purposes.

## **Aultman College Core Abilities**

- Think critically and solve problems
- Demonstrate information literacy
- Model ethical and civic responsibility
- Communicate effectively

## **RN-BSN Completion Program Outcomes**

### *Summary of Student Academic Achievement via BSN Program Outcomes*

1. Manage nursing care within the context of legal and ethical scope and standards of practice.
2. Facilitate the provision of culturally competent and holistic care to clients and communities in collaboration with the interdisciplinary team.
3. Leverage information technology to maximize wellness across populations, through health promotion and disease management.
4. Apply critical thinking to the delivery of evidenced-based, safe, quality nursing care to a diverse population.

It is expected that each student will address all baccalaureate program outcomes by the end of the program. The collection of course summaries must reflect analysis and application of the baccalaureate program outcomes, not just a list of facts. The goal is to document that all five outcomes have been clearly met by the end of the program. The webpage academic portfolio can be shared with family, friends, prospective graduate programs, and/or prospective employers. A prospective employer should be able to read the reflective summaries and see the highlights of what you have accomplished in this program. Present yourself by making these summaries creative, relevant, easy to read, and informative.

## **Guidelines for Sections of the Portfolio:**

### *Personal/Introduction*

- This should be a narrative introduction. You may want to share about your family, hobbies, or anything that will help the reader understand what makes you, unique!

### *Professional Experience (Resume or Vitae)*

- Provide a copy of a current resume or vitae that is professional in content and appearance. If involvement was in committee work, give examples of policies, reports, or procedures that you may have had a part in writing.

- You may include copies of peer or supervisory evaluations, personal or joint publications, and presentations.
- Be creative and showcase your expertise.

#### *Prior Learning Experiences*

- Write a short narrative sharing your academic history.
- Copies of transcripts are optional.
- Place a list of all CEU's experiences by year.
- All professional certifications should be identified here.
- If you have been given any special awards or recognition, include copies of the certificate.
- If you belong to a professional organization (ANA, Sigma Theta Tau, etc.) include copies.
- This information will be reviewed at the end of the program.

#### *Summary of Student Academic Achievement*

##### *RN-BSN Program Outcomes and College Core abilities*

- **At the conclusion of each NRS course, write a 1-2 page summary of what you have learned in the course.** Relate individual course objectives, through the use of reading, assignments, project team work, class discussions, papers, or presentations to the baccalaureate program outcomes. **Not every program outcomes or core ability needs to be addressed for every course, however, each program outcome and core ability must be eventually addressed.**
- This information will be reviewed at the end of the program.

#### *Reflective Exemplar*

- Write a narrative about work situations that you have been involved in during this program and how you acted differently because of knowledge, experience, insight, or experience gained while you were involved in this program.
- Write an essay describing your personal and professional growth during the Program.
- Include your personal philosophy of nursing. It would be interesting if your values stated in your philosophy were evident in your exemplar.
- This information will be reviewed at the end of the program.

#### *Development Plan*

- Reflecting on the reflective summaries found in your academic portfolio, identify areas related to the baccalaureate program outcomes that you feel are a weakness.

- Develop a plan for improving this weakness. This portion of the portfolio should demonstrate a commitment to lifelong learning. Your plan should offer specific ideas, not general ideas, for continued life-long learning.
- This information will be reviewed at the end of the program.

### *Course Portfolio Requirements*

- Examples of documentation are not inclusive of all assignments required of students. The assignments are subject to change as the curriculum assignments change.
- **The minimum requirement is to present an assignment(s) for each college core ability and each baccalaureate program outcome.**
- The portfolio should have the following sections:
  1. Personal/Introduction
  2. Professional Experience
  3. Prior Learning Experiences
  4. Summary of Student Academic Achievement
    - College Core Abilities
      - Think Critically and Solve Problems
      - Demonstrate Information Literacy
      - Model Ethical and Civic Responsibility
      - Communicate Effectively
    - Program Outcomes
      - Manage nursing care within the context of legal and ethical scope and standards of practice.
      - Facilitate the provision of culturally competent and holistic care to clients and communities in collaboration with the interdisciplinary team.
      - Leverage information technology to maximize wellness across populations, through health promotion and disease management.
      - Apply critical thinking to the delivery of evidenced-based, safe, quality nursing care to a diverse population.
  5. Service Learning
  6. Reflective Exemplar
  7. Development Plan

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